

Scholarship Application Form

Dear Shareholder:

Attached is a Shee Atiká Scholarship application. Please **thoroughly** read the instructions before completing the application. The Scholarship Committee does not have access to your entire file and only reviews the information submitted with this application.

The following application deadline is open for consideration of full or part time students, vocational/technical training, cultural & heritage study, etc. **PLEASE NOTE: this is our ONLY application deadline for the entire year.**

March 8, 2024

Emailing (info@sheeatika.com) your PDF application and attachments is the recommended method of submitting your application. **NO FAXING your application.** *No exceptions will be made for late applications.* Applications must be received by the close of business on the due date listed above. We have one application deadline per year. If you need funding for the entire academic year, please indicate all term dates on page 5 indicating the exact number of credits for each term as our awards are per credit.

If you are applying for Vocational/Technical or Short Term training, please provide additional information with your application such as a copy of the booklet or pamphlet explaining the school you will be attending, cost of training, hours/timeframe to complete training and your course of study.

Your current Scholarship Committee consists of shareholders and is a separate committee from your Board of Directors. Your current scholarship committee is:

- Katherine Staton – Eugene, OR
- Stephanie Masterman – Seattle, WA

If you have any questions, please contact the office.

ADMINISTRATION

The Board of Shee Atiká, Incorporated has set aside funds to provide educational grants to eligible shareholders. These funds are administered by a committee of shareholders, which is independent from the Shee Atiká Board. This committee is called the Shee Atiká Scholarship Committee. All decisions made by the scholarship committee regarding scholarships are final.

PURPOSE

The scholarship program has been designed to help shareholders meet educational goals. This may be by attending college, graduate school, trade or vocational school, or any other accredited training institution or school reasonably designed to help a shareholder into the work force or to advance a career. The emphasis will be on job preparation or job enhancement. Please note that we have a separate application for cultural & heritage study.

ELIGIBILITY

You must be a Class A (Alaska Native with voting rights) *Shee Atiká, Incorporated* shareholder. If you are not a shareholder, but are a family member of a shareholder, you will need to receive a *gift of at least one share* of Shee Atiká stock from a family member allowed to make a gift under the Alaska Native Claims Settlement Act (ANCSA).

You must have a high school diploma or GED to be considered for an award. While need and academic background may be taken into consideration, other factors may be more important in the committee's evaluation, such as your personal goals and your commitment to succeed. Please be advised that if your current GPA is less than 2.0 you may be placed on academic probation.

DISBURSEMENT OF FUNDS

Funds will only be distributed to the school on behalf of a scholarship recipient. This scholarship must be used for tuition, fees, books and supplies. Once these items have been paid in full, then any remaining funds can be released to both on and off campus students for room and board. Undergraduate students may receive up to \$100 per semester hour at a semester-system school or \$66.67 per quarter hour at a quarter-system school. The maximum award per academic year (August 1 through July 31) for undergraduates is \$3,000.

Graduate level awards will be apportioned based on the customary practice at the institution for that discipline. The maximum award per academic year for graduate school (including law, veterinary and medical schools) is also \$3,000. The committee may set the award based on other criteria for programs that do not fall strictly within a quarter or semester system. In those cases, students should provide documentation regarding what is considered "full time" enrollment for their particular school.

Students taking fewer credits than indicated will have their next award amount reduced by the amount of credits not taken.

Lifetime Maximum – A student may not receive more than the equivalent of four years of undergraduate scholarships and three years of graduate scholarships in his or her lifetime. All scholarship awards will apply against the shareholder's lifetime maximum. This amount is currently \$24,000. The Shee Atiká Board may increase or decrease the yearly maximum amounts for undergraduate and graduate study from time to time and said increases/decreases will serve to increase/decrease the lifetime maximum.

RECIPIENT'S RESPONSIBILITY

Scholarship recipients are responsible for informing the scholarship committee regarding their progress. This includes immediately advising the committee of any changes in status (i.e., drop school or a course) and mailing transcripts each quarter/semester or a current vocational progress report at the end of each academic period. Recipients must keep their mailing address and phone number current for their file at all times. **Applicants are expected to have other resources and understand that scholarships from the Shee Atiká Scholarship Program will serve to supplement those resources.**

OFFICIAL DOCUMENTS

The following documents must accompany your completed scholarship application:

- Most recent transcript, whether it is from high school or college. If you received a GED, then you must submit a copy of your certificate.
- Applications requesting a scholarship for vocational/technical programs must include a copy of the program description or course of study (copy of booklet or pamphlet) explaining the school, training course(s), cost of training and hours/timeframe to complete your training.

CHANGING SCHOOLS

If you are awarded a Shee Atiká scholarship and decide to change schools, please notify us at the Shee Atiká office as soon as possible.

If you change schools and your major/degree or course intentions remain the same, you need only resubmit the following:

- A cover letter including your name and address and an explanation for changing schools.
- Page 5 of the scholarship application.
- A copy of your new acceptance letter.

If you change schools and your major/degree or course intentions also change, then you need to reapply before the next application deadline.

ACADEMIC PROBATION

Students whose current (not cumulative) GPA falls below 2.0 may still be awarded an academic probation scholarship. Students who are placed on academic probation will not be eligible for further funding until a transcript is submitted verifying their current (not cumulative) GPA of at least 2.0.

TAXABILITY OF SCHOLARSHIPS

IRS regulations require that we report scholarships paid as taxable income to the recipient on a Form 1099-DIV. You may receive a 1099-DIV in late January of the following year for amounts paid during the previous calendar year.

The IRS may provide tax credit programs that can reduce or eliminate any tax liability caused by the receipt of scholarships from Shee Atiká. Please consult the IRS or your tax advisor for details and applicability to your situation.

GENERAL INFORMATION (Make sure you complete entire application. Incomplete applications will not be considered. Write N/A in the blank if the question is not applicable.)Are you a Shee Atiká shareholder? ____ yes ____ no (All gift paperwork must be complete upon applying)

Last Name First Middle

Name as it appears on your Shareholder record (if different than above)

Date of Birth

PERMANENT Mailing Address**TEMPORARY Address in School**

Street Address or P.O. Box

Street Address or P.O. Box

City State Zip

City State Zip

Area Code Phone # / Cell Phone #

Area Code Phone # / Cell Phone #

Email Address (Very Important)**EDUCATION** List schools attended starting with most recent (i.e. college then high school) All applicants must submit their most recent transcripts.Name of School Date & Year Last Attended *Graduate?
(Yes/No/Currently Attending)

*If you didn't graduate, state reason:

High School G.P.A. Current College G.P.A. (not cumulative)
(Do not indicate "see transcript")**PERSONAL GOAL STATEMENT** Explain and attach separately

Applicable to first time applicants, if you change schools/degree program or have not applied recently

Examples to include in your statement: 1) Personal and professional goals 2) Activities, including any honors and 3) How this Shee Atiká Scholarship will assist you. This should be at least one page.

FOR OFFICE USE ONLY:

Date of last award: _____

Amount \$ _____

SCHOOL INFORMATION

 Name of College/University/School (do not abbreviate) Financial Aid Address

 Financial Aid Officer/Counselor City State Zip

 FAO Phone # FAO Fax #

 Website Address Email Address

Is this an accredited School recognized by the U.S. Department of Education? Yes * No

* If you answer No, you must provide the school's accreditation/certification information.

Current Major, Minor, Degree Program or Course of Study: _____

AA AS BA BS MA PhD Vocational/Technical

Expected graduation or program completion date: _____

CLASS STANDING/TYPE OF TRAINING for the upcoming academic year (Mark the ONE applicable box)

Undergraduate: Freshman Sophomore Junior Senior

Graduate/Masters (completed 4 years undergraduate):

1st year 2nd year 3rd year 4th year Vocational/Technical

TYPE OF TERM (Mark one box)

Quarter Semester Trimester Other (indicate): _____

LIST ALL DATES APPLYING FOR ACADEMIC YEAR & EXACT NUMBER OF CREDITS PER TERM

Our academic year is August 1 through July 31. You may apply for funding for the entire academic year.

TERM	START DATES (mm/dd/yyyy) <i>double check year</i>	Exact Number of credits per term or Voc/Tech hours
Fall	_____	_____
Winter	_____	_____
Spring	_____	_____
Summer	_____	_____

Number of **credits** per term **required** by the school you will be attending **to be considered full time:** ____

BUDGET FORECAST:

	Per Term	Per Year
Tuition and Fees	\$ _____	\$ _____
Books and Supplies	\$ _____	\$ _____
Room and Board	\$ _____	\$ _____
Other:	\$ _____	\$ _____
TOTAL	\$ _____	\$ _____

Amount requested from the Shee Atiká Scholarship Program \$ _____ Not to exceed \$3,000

My signature below certifies that to the best of my knowledge the information given is true and correct. I authorize Shee Atiká to release this information as may be necessary to any other agency providing financial aid. This also authorizes release of academic & financial aid award/announcements for the Shee Atiká newsletters. **I acknowledge that the information submitted in this application may be subject to verification by the Shee Atiká Scholarship Committee and the Shee Atiká, Incorporated Staff.**

Signature

Date

Print or Type Name of Applicant

STUDENT CHECKLIST: (Check mark the boxes on the left to make sure your application is Complete)

Student

Staff

- | | |
|---|--------------------------|
| <input type="checkbox"/> Application Complete? (Double check that ALL blanks complete? Application typed or printed legibly?) | <input type="checkbox"/> |
| <input type="checkbox"/> Personal Goal Statement attached? (<i>Applies to: first time applicants; if changing schools or degree program; or if it has been over a year since you have applied to our scholarship program</i>) | <input type="checkbox"/> |
| <input type="checkbox"/> Budget Forecast fully complete? | <input type="checkbox"/> |
| <input type="checkbox"/> Current transcript attached? Your transcript must be received at the Shee Atiká office by the close of business on the application deadline date. Transcripts can be unofficial. | <input type="checkbox"/> |
| <input type="checkbox"/> Acceptance letter or Proof of Enrollment attached? | <input type="checkbox"/> |
| <input type="checkbox"/> W-9 form attached? (Required with each application. This scholarship may be taxable to you.) | <input type="checkbox"/> |
| <input type="checkbox"/> Permission to Release Information attached? (Required with all applications) | <input type="checkbox"/> |
| <input type="checkbox"/> Vocational Program Information attached? (Description of school/training, hours & cost) | <input type="checkbox"/> |

APPLICATION DEADLINE

March 8, 2024

INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED.

PERMISSION TO RELEASE INFORMATION

I, _____, request that the following college/school release academic and financial aid information, as required, for as long as required or until revoked in writing by me from their files and records to the Shee Atiká Scholarship Committee, 315 Lincoln Street, Suite 300, Sitka, Alaska 99835.

Name of school: _____
(Same college/school listed on Page 5)

Address

Signed this _____ day of _____, 20_____.

Student Signature

Printed Name of Student

Date of Birth

Request for Taxpayer Identification Number and Certification

**Give Form to the
requester. Do not
send to the IRS.**

Print or type See Specific Instructions on page 2.	Name (as shown on your income tax return)	
	Business name/disregarded entity name, if different from above	
	Check appropriate box for federal tax classification: <input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ <input type="checkbox"/> Other (see instructions) ▶ _____	
	<input type="checkbox"/> Exempt payee	
	Address (number, street, and apt. or suite no.)	Requester's name and address (optional)
City, state, and ZIP code		
List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Social security number									

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Employer identification number									

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here	Signature of U.S. person ▶	Date ▶
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.