

### Annual Meeting of Shareholders May 22, 2020 Candidate Information Packet – UPDATED Feb. 1, 2020

### TABLE OF CONTENTS

| Election Process Highlights                         | 1 |
|---|---|
|   |   |
| Instructions for Candidates                         | 2 |
| Annual Meeting and Election Calendar.               | 3 |
| Frequently Asked Questions (FAQs)                   | 4 |
| <u>ATTACHMENTS</u>                                  |   |
| ATTACHMENT A: Application and Disclosure Statement  |   |
| ATTACHMENT B: Personal Statement                    |   |
| ATTACHMENT C: Consent to Background Check and Usage |   |
| ATTACHMENT D: Candidate Questions                   |   |
| ATTACHMENT E: Candidate Agreement                   |   |

### **2020 ELECTION PROCESS HIGHLIGHTS**

- You must be a Class A shareholder 18 years of age or older to run for the Shee Atiká Board.
- You cannot run for the Board if (i) you are an officer or director of another ANCSA corporation; (ii) you are a council member, officer, or employee of Sitka Tribe of Alaska or any tribal entity asserting jurisdiction over Shee Atiká Inc.'s lands or other assets; or (iii) within the past seven (7) years you have been bankrupt, insolvent, had a receiver appointed for you, or been found guilty of a criminal offense (other than traffic violations or other minor offenses).
- Class A Shareholders who desire to have their name appear as a Non-Board slate candidate in SAI's election materials must comply with all requirements set forth in this packet and SAI's Bylaws and must submit all materials to SAI so they are received on or before 5:00 p.m. local Sitka, AK time on February 19, 2020.

- There will be no charge to any Non-Board slate candidate for the inclusion of his or her information in SAI's election materials. A Non-Board slate candidate is responsible for all other expenses of their candidacy.
- The State of Alaska has rules and regulations that apply to all candidates who run for election as a director of an ANCSA corporation. You can find a discussion of the applicable State of Alaska rules at the State of Alaska website concerning ANCSA corporations at <a href="https://www.commerce.alaska.gov/web/dbs/ancsa.aspx">https://www.commerce.alaska.gov/web/dbs/ancsa.aspx</a> and specifically in the booklet available from the State of Alaska through a link at such website entitled INFORMATION FOR SHAREHOLDERS OF ANCSA CORPORATIONS.

### INSTRUCTIONS FOR CANDIDATES

Under SAI's election procedures, qualified Class A shareholders who want to be considered for selection as a Board-recommended candidate or who want to have their information included in SAI's proxy statement and on SAI's corporate proxy as a Non-Board slate candidate must submit the following information.

#### All candidates must submit:

- 1. your resume, which should include employment, education and other matters you consider significant,
- 2. Attachment A: Application and Disclosure Statement,
- 3. Attachment B: Personal Statement and include optional digital photo
- 4. Attachment C: Consent to Background Check and Usage
- 5. Attachment D: Candidate Questions
- 6. Attachment E: Candidate Agreement

### ATTACHMENT A: APPLICATION AND DISCLOSURE STATEMENT

All candidates must complete and sign Attachment A: the Application and Disclosure Statement. This will help SAI prepare appropriate initial disclosures about the candidates (both Board-recommended and Non-Board slate Candidates) that are included in the SAI proxy statement and on SAI's corporate proxy.

Note: A Non-Board slate candidate is responsible for his or her own disclosures and compliance with State of Alaska rules including filings with the State if the Non-Board slate candidate uses any materials other than SAI's proxy and proxy statement to solicit proxies. You can find a discussion of the applicable State of Alaska rules at the State of Alaska website concerning ANCSA corporations at <a href="https://www.commerce.alaska.gov/web/dbs/ancsa.aspx">https://www.commerce.alaska.gov/web/dbs/ancsa.aspx</a> and specifically in the booklet available from the State of Alaska through a link at such website entitled INFORMATION FOR SHAREHOLDERS OF ANCSA CORPORATIONS.

### ATTACHMENT B: PERSONAL STATEMENT and optional digital photo

All candidates must provide a Personal Statement (Attachment B). This allows you to set forth your biographical information and personal campaign statement, subject to such revisions as SAI deems necessary to comply with legal requirements and space limitations.

In addition, you may also submit a high-resolution digital photograph of yourself in electronic format, which may be included in SAI's proxy statement if it complies with printing and formatting requirements. Submission of a photograph is optional.

#### ATTACHMENT C: CONSENT TO BACKGROUND CHECK AND USAGE

All candidates must submit a signed Consent to Background Check and Usage (Attachment C). Failure to submit the Consent to Background Check and Usage will cause your application to be rejected and you will not be permitted to appear on SAI's corporate proxy or in SAI's proxy materials in any manner.

### ATTACHMENT D: CANDIDATE QUESTIONS

All candidates must complete and sign Attachment D: the questionnaire.

### ATTACHMENT E: CANDIDATE AGREEMENT

Date

All candidates must submit a signed Candidate Agreement (Attachment E). The Candidate Agreement states your agreement and understanding that you will: 1) abide by all State statutes and regulations governing proxy solicitation; and 2) comply with all SAI rules, bylaws and directives concerning elections. If you are not selected as a Board-recommended candidate, and do not want to appear in SAI's election materials as a non-Board slate candidate, the Candidate Agreement will no longer apply, and you are able to run as an Independent Candidate.

# All applications must be complete, signed and received by the Board of Directors no later than 5:00 pm Sitka time on February 19, 2020 and should be submitted to:

Shee Atiká, Inc. Board of Directors 315 Lincoln St., Suite 300 Sitka, AK 99835 Or by Fax: (907) 747-5727

Or by Email: info@sheeatika.com

## IMPORTANT DATES FOR 2020 ANNUAL MEETING

**Items** 

January 3, 2020

Board Slate Positions Advertised to all Shareholders

Deadline to return all Candidate materials

March 28, 2020 (est.)

Candidates Notified Whether They Are Selected For Board-recommended Slate

May 4, 2020

Early Bird Deadline

May 19, 2020

Proxy Return Deadline

May 22, 2020

Annual Meeting

# FREQUENTLY ASKED QUESTIONS (FAQs) ABOUT SAI'S DIRECTOR ELECTION PROCESS

### How do I run for election to the SAI Board at an annual meeting?

There are 3 ways to run for election to the SAI Board at an annual meeting: 1) as a Board-recommended (Board Slate) candidate on the corporate proxy, 2) as a Non-Board slate candidate on the corporate proxy, or 3) as an Independent Candidate on your own proxy.

### Do I have to be a Class A shareholder to run for the Board? Yes.

### Are there other requirements to run for the Board? Yes.

You cannot run for the Board if (i) you are an officer or director of another ANCSA corporation; (ii) you are a council member, officer, or employee of Sitka Tribe of Alaska or any tribal entity asserting jurisdiction over Shee Atiká Inc.'s lands or other assets; or (iii) within the past seven (7) years you have been bankrupt, insolvent, had a receiver appointed for you, or been found guilty of a criminal offense (other than traffic violations or other minor offenses).

### How do I become a Board-recommended candidate for election to the SAI Board?

Each year the Board requests applications from shareholders interested in applying to run on the Board-recommended slate. Interested Class A shareholders must submit a completed application including all required materials by the stated deadline. For the 2020 Annual Meeting the board has decided to recommend 2 candidates for the 3 open seats.

# Is running as a "Non-Board slate candidate" on the corporate proxy the same as running as an "Independent Candidate" on my own proxy?

No. When you run as a Non-Board slate candidate on the corporate proxy, your name will appear on the corporate proxy. SAI will prepare, mail and file the proxy materials, including your information, without any cost to you. Since the corporate proxy materials are sent to every SAI shareholder that holds Class A stock, every shareholder will get a chance to vote for you when they fill out the corporate proxy. As a part of this process, SAI will file all of the corporate proxy materials with the State of Alaska. If you solicit proxies on your own, you are responsible for filing all of your solicitations with the State of Alaska.

When you run as an Independent Candidate, your name does not appear on the corporate proxy and you will be responsible for the cost of preparing and mailing your proxy materials to shareholders. Since Alaska law requires that every candidate prepare a proxy statement, you will be required to prepare a proxy statement that complies with Alaska law and to mail this proxy statement along with your proxy and any other proxy materials to shareholders. Also, Alaska law requires that proxy materials be filed with the State of Alaska at the same time (or before) you begin your distribution to shareholders.

### Can I run both as a Non-Board slate candidate and as an Independent Candidate?

No. Before you are allowed to run as a Non-Board slate candidate on the corporate proxy, you must sign an agreement with the corporation that prohibits you from running at the same time as an Independent candidate. The same rule applies to Board-recommended candidates.

If I run as an Independent candidate, will SAI pay my expenses such as travel or the costs of mailing to shareholders, or will SAI prepare my proxy statement, my proxy or any other proxy materials for me? No.

If I run as a Non-Board slate candidate, will SAI provide me with additional corporate proxies? Yes. You must use the exact form of the corporate proxy, without any changes.

### If I run as a Non-Board slate candidate, will SAI pay my expenses?

If you comply with all rules, SAI will include your name and description in the corporate proxy statement and on the corporate proxy as a Non-Board slate candidate. SAI will then mail the corporate proxy and proxy statement to all shareholders at SAI's expense. Any other expenses (including any subsequent mailings that you wish to make and any travel and hotel expenses) will be at your own expense.

### How do I become a Non-Board slate candidate for election to the SAI Board?

Class A shareholders who want to appear as a Non-Board slate candidate must submit a completed application (indicating your wish to be included as a Non-board slate candidate in Part A of the Application and Disclosure Statement) and all required materials including a signed Candidate Agreement (Attachment E). Candidates must also comply with SAI's Bylaws, the rules and directives of SAI and the laws of the State of Alaska.

# If I run as a Non-Board slate candidate, do I have to provide SAI with copies of my advertising and other campaign materials before I use them?

Yes. You are also required to make any changes requested by SAI before you use them.

If I run as a Non-Board slate candidate, will SAI's proxyholders use any of the corporation's discretionary votes to vote for me? No.

# If I run as a Non-Board slate candidate, will SAI's proxyholders use any of the votes directed to me to vote for anyone else?

If you remain a candidate through the annual meeting voting process, No. However, if you withdraw from the election, or if you are unable to serve, or if for good cause you will not serve, then the votes directed to you become discretionary to SAI's proxyholders and can be voted for another candidate as set forth in SAI's proxy materials.

### What is the cross-out power and does it apply to my candidacy?

Alaska law requires that shareholders be given a right to cross out any candidate that a shareholder does not want proxyholders to vote for using that shareholder's proxy. It applies to all proxies.

### Are there rules and regulations that apply to my candidacy?

Any candidate for election to the SAI Board, regardless of whether they are a Board-recommended candidate, a Non-Board slate candidate, or an Independent candidate must comply with all Alaska state laws, regulations and rules and SAI's Bylaws.

You can find a discussion of the applicable State of Alaska rules at the State of Alaska website concerning ANCSA corporations at <a href="https://www.commerce.alaska.gov/web/dbs/ancsa.aspx">https://www.commerce.alaska.gov/web/dbs/ancsa.aspx</a> and specifically in the booklet available from the State of Alaska through a link at such website entitled INFORMATION FOR SHAREHOLDERS OF ANCSA CORPORATIONS.

If you are running as either a Board-recommended Candidate or a Non-Board slate candidate, you are also required to comply with the Candidate Agreement that you have signed and also with all directives issued by SAI concerning the conduct of your campaign.

# If I run as a Non-Board slate candidate or as an Independent candidate, can I get a list of SAI shareholders that are eligible to vote at the meeting?

Upon advance written request, SAI will allow a Non-Board slate candidate or Independent candidate to inspect and copy the record list of shareholders for the meeting.

As an alternative to actually inspecting the record mailing list and making their own copy of that list, a Non-Board slate candidate or Independent candidate may make a written request for a written or electronic copy of the record list. Upon payment of a fee set by SAI, SAI will provide a written or electronic copy of the record list. The record list is not a set of mailing labels and candidates will need to prepare their own set of mailing labels based on the record list.

Candidates are advised that it may take a few days for the SAI office to prepare the record list from SAI's shareholder data base. This is because the shareholder database contains personal and private data relative to shareholders, which must be deleted before the record list can be provided to candidates.

# If I run as a Non-Board slate candidate, do I have to make any filings with the State of Alaska?

If your ONLY campaign materials are SAI's proxy and proxy statement, no filing is required because SAI will file these with the State.

However, if you use any other materials, you must first provide those other materials to SAI. Then after SAI approves the other materials, you then must file such other materials with the State at the same time (or before) that you send them or otherwise make the materials available to shareholders. This includes any materials that you make available through the Internet, such as by email, texting or with any social media (Facebook, Twitter, Instagram, etc.) postings.

#### How do I file materials?

You are allowed to file your materials in a paper format, or a digital media format (CD or DVD), or electronically. If materials are filed in a paper format or a digital media format, you are required to send two copies to the following address:

Department of Commerce, Community, and Economic Development Division of Banking, Securities and Corporations 550 W. 7th Avenue, Suite 1850 Anchorage, AK 99501

Telephone: (907) 269-8140

Materials filed electronically may be emailed to ancsa@alaska,gov or uploaded to the Alaska ZendTo system. For instructions on how to upload materials to the Alaska ZendTo system visit <a href="https://www.commerce.alaska.gov/web/dbs/ancsa.aspx">https://www.commerce.alaska.gov/web/dbs/ancsa.aspx</a>.

#### **PLEASE NOTE:**

The above information is believed by SAI to be correct as of the date of the publication of this candidate packed and that the indicated internet links work. However, it is the responsibility of the individual candidate to make all necessary filings with the state (other than SAI's proxy and proxy statement, which SAI will file) and it is up to any candidate to verify that the above are correct addresses and procedures and that the indicated internet links work properly at the time the candidate is required to make such filings.

### **ATTACHMENT A**

### APPLICATION AND DISCLOSURE STATEMENT

By Alaska law, each candidate who appears on Shee Atiká's corporate proxy must make certain disclosures. This information will be used to prepare Shee Atiká's proxy materials and thus will be provided to Shee Atiká's shareholders. Please note that just submitting a resume will not be sufficient. This form must be completed and returned by 5:00 p.m. on February 19 2020 for the applicant to be considered for inclusion in Shee Atiká's corporate proxy materials for the 2020 Annual Meeting.

| A. PLEASE CHECK ONE OF THESE  | STATEMENTS   |
|---|--|
| Meeting. In the event that I am not select  | to the Board-recommended slate for the 2020 Annual cted for the 2020 Board slate, I want to be listed in SAI's pard slate candidate. You must also include signed copies and your resume.  |
| Meeting. In the event that I am not selectin SAI's proxy statement and proxy a signed copies of completed Attachment. | to the Board-recommended slate for the 2020 Annual cted for the 2020 Board slate, I <b>do NOT want</b> to be listed as a Non-Board slate candidate. You must also includes B, C, D, E and your resume. If you are not selected as a ndidate Agreement (Attachment E) will no longer apply ant Candidate. |
| candidate for the 2020 Annual Meeting   | SAI's proxy statement and proxy as a Non-Board slateng. You must also include signed copies of completed me. I do NOT wish to be considered for selection to the   |
| B. DISCLOSURE STATEMENT AND All candidates must answer all of the fo  | O QUESTIONNAIRE following questions as a part of your application.   |
| 1. Name:  |  |
| 2. Please list all other names (first a   | and last) by which you have ever been known:   |
| 3. Home Address:  |  |

| 4.            | Phones:  | home   |
|---------------|--|--|
|               |  | work   |
|               |  | cell   |
| 5.            | Preferred Email:   |  |
| 6.            | Date and location of Birth:                                  |  |
| 7.            | Social Security Number                                       |  |
| 8.            | Drivers License Number and                                   | state of issuance:   |
| 9.            | Number of Shee Atiká's Cla                                   | s A Shares you currently own   |
| 10.           | List the number of shares yo                                 | currently own in other ANCSA corporations:   |
| Nam           | e of Corporation   | Number of shares   |
|               |  | <del></del>  |
|               |  |  |
|               |  | ces or employment you hold or have ever held at any time NCSA corporation, (c) with the Sitka Tribe of Alaska, or (d) ty listed in (a), (b), or (c): |
|               |  |  |
|               |  |  |
|               |  |  |
| 12.<br>or fat | Please list any member of yther) that is a current Shee Atik | our immediate family (son, daughter, brother, sister, mother director, officer or employee:  |
|               |  |  |
|               |  |  |

| 13. Please list all your business, commercial, tribal, nonprofit and governmental experience during the past ten years. This includes any past and present employer(s) and any positions you have held as a director, trustee, employee, consultant, council member or officer of any entity: |  |  |
|---|--|--|
|   |  |  |
|   |  |  |
|   |  |  |
| 14. Have any of the following events occurred during the past ten (10) years:   |  |  |
| (a) voluntary or involuntary petition in bankruptcy or insolvency? Yes No   |  |  |
| (b) court appointment of a receiver, trustee or anyone else to manage your affairs?  Yes No   |  |  |
| (c) conviction, or plea of <i>nolo contendere</i> , in a criminal proceeding, except traffic violations of other minor offenses? Yes No   |  |  |
| (d) entry of any final judgment, order or decree, not subsequently reversed or vacated, that he of she engaged in unethical or illegal business practices or violated securities laws?  Yes No  |  |  |
| (e) pending or proposed IRS deficiencies greater than \$5,000? Yes No   |  |  |
| (f) outstanding judgments greater than \$5,000? Yes No  |  |  |
| 15. To the extent you answered "yes" to any part of Question 14, please describe or explain each such answer, including the date. You may attach additional sheets as necessary:  |  |  |
|   |  |  |
|   |  |  |
|   |  |  |
|   |  |  |
|   |  |  |
|   |  |  |

| immediate family (spouse, centity that has any business | nership interest exceeding 1% that you obtaildren, siblings or parents) has had during a relationship (regardless of amount) with    | the past 12 months in any  |
|---|--|----------------------------|
| affiliates or subsidiaries:                             |  |                            |
|   |  |                            |
| immediate family (spouse,                               | ployment or other relationship that you ochildren, siblings or parents) has had during ness relationship (regardless of amount) with | the past 12 months with    |
|   |  |                            |
| 18. Please describe any (whether or not involving S     | interest you have as a party or otherwise hee Atiká):  | in any legal proceedings   |
|   |  |                            |
| 19. Please list a persona that reference:               | al reference who is not a family member and  | d contact information for  |
| Name:   |  |                            |
| Phone:  |  |                            |
| Email:  |  |                            |
|   | [End of Disclosure Statement]  |                            |
| C. CERTIFICATION, CO that the foregoing is true, co     | ONSENT AND SIGNATURE. I hereby decorrect and complete.   | clare, represent and agree |
| Printed Name  | Signature  | Date                       |

## ATTACHMENT B

## PERSONAL STATEMENT (500 Words or Less) (Subject to Revision By SAI)

| hereby request the inclusion of the following election materials. I certify that the contents belief and expressed opinions are my own. personal statement before including it in SA You may also include a high-resolution photon. | , wish to be a candidate late Candidate) for the Board of Directors of the personal statement of 500 words or less are true and correct to the best of my knowled I acknowledge that SAI reserves the right to It's proxy statement.  Stograph of yourself in electronic format if your (subject to printing and formatting require | of SAI. I<br>in SAI's<br>edge and<br>edit this |
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|   |   |  |
| Printed Name  | Signature   | Date   |

#### ATTACHMENT C

#### CONSENT TO BACKGROUND CHECK AND USAGE

The undersigned hereby gives Shee Atiká and/or its designees permission and authority to conduct background and reference checks for candidates to be included in SAI's election materials. I agree and consent to any investigation Shee Atiká and/or its designees may make regarding, but not limited to, my general reputation, personal characteristics, education (transcripts and/or degree verification), professional licenses, consumer reports, credit history, driving record, employment, wage information, military service, criminal records, public records, ability to achieve a top security and other government security clearances, and/or other background information obtainable from former employers or other business or personal references. I consent to the use and disclosure of the information stated obtained from such background check as well as any other materials I have submitted in conjunction with my application to be included in SAI's election materials.

| Printed Name | Signature | Date |
|--------------|-----------|------|

## ATTACHMENT D

## CANDIDATE QUESTIONS

| Name: |   |  |
|-------|---|--|
| You   | may use additional sheets if necessary; number your responses to match the questions. |  |
| 1.    | Why do you want to be a Shee Atiká director?  |  |
|       |   |  |
|       |   |  |
|       |   |  |
|       |   |  |
| 2.    | What is your vision for the future of Shee Atiká?                                     |  |
|       |   |  |
|       |   |  |
|       |   |  |
|       |   |  |
| 3.    | How will your background, experience and interests serve the shareholders?            |  |
|       |   |  |
|       |   |  |
|       |   |  |
|       |   |  |
| 4.    | Describe your knowledge of and experience with investments or investment portfolios.  |  |
|       |   |  |
|       |   |  |
|       |   |  |
|       |   |  |

| 5.       | Do you have prior board exp        | erience? Describe your experience and     | d accomplishments. |
|----------|------------------------------------|---|--------------------|
|          |                                    |   |                    |
|          |                                    |   |                    |
| 6.       | As a director, how would you       | u work to carry out Shee Atiká missio     | n statement?       |
|          |                                    |   |                    |
|          |                                    |   |                    |
| 7.       | What do you think that Shee A      | tiká is doing well?                       |                    |
|          |                                    |   |                    |
|          |                                    |   |                    |
|          |                                    |   |                    |
| 8.       | What do you think that Shee A      | tiká can improve?                         |                    |
|          |                                    |   |                    |
|          |                                    |   |                    |
|          |                                    |   |                    |
| I he     | ereby declare, represent and agree | e that the foregoing is true, correct and | complete.          |
| <br>Priı | inted Name                         | Signature                                 | Date               |

## ATTACHMENT E

#### CANDIDATE AGREEMENT

|   | CANDIDATE AGREEMENT   |  |
|---|---|--|
| I,  | , am a shareholder of Shee Atik<br>I I meet the requirements set forth in SAI   |  |
| concerning ANCSA corporate specifically the booklet avail <i>INFORMATION FOR SHA</i> the State of Alaska rules and  | been advised of the existence of the tions at <a href="https://www.commerce.alaska.go">https://www.commerce.alaska.go</a> able from the State of Alaska through a last AREHOLDERS OF ANCSA CORPOR regulations applicable to ANCSA proxyons govern my campaign for the Board of  | ov/web/dbs/ancsa.aspx, and link at such website entitled RATIONS which describes solicitations. I understand   |
| concerning my compliance<br>solicitation, and for all costs<br>shareholder meetings (other<br>proxy, which will be borne<br>may appear as a Non-Boar<br>information than does any | responsible for the accuracy and comp<br>with all applicable laws, rules and a<br>associated with my proxy solicitation ince<br>than the cost of preparing and mailing<br>by SAI). I further understand and acknown<br>d slate candidate, that I have no great<br>other SAI shareholder. I have been pre<br>(FAQs) and I agree to abide with the rule | regulations relating to my cluding my attendance at all SAI's proxy statement and owledge that even though ler rights to SAI corporate ovided with a copy of the |
| person or group other than<br>permit my name to be used i<br>of the Board, and that if I ve<br>candidate for election to the<br>of Shee Atiká all proxies (wh                     | T be a candidate for election on any of<br>the Board with regard to the 2020 Anni<br>in conjunction with any Proxy or Proxy<br>iolate this agreement that I will be deem<br>to Board of Directors at the 2020 meeting<br>thether set forth on the corporate proxy of<br>the any fashion will be null and void.  | ual Meeting, that I will not<br>solicitation other than that<br>ned to have withdrawn as a<br>g and that in the discretion                                       |
| photograph and candidate's  | printing and mailing my biographical statement in SAI's election materials, the rules and regulations described above d any SAI directive.  | I hereby agree that I will   |
| Printed Name  | Signature   | Date   |